



A3SSA Board Meeting

Date: 10/30/2019 Time: 2:00 PM to 3:30 PM

Dial in Number: 208-789-0851

Conference ID: 817607555

**Location: 701 S. Allen St. Ste 100
Meridian, Idaho 83642**

MINUTES

1. Roll Call
 - Board Members present: Marc Shigeta, Kelly Aberasturi, Lisa Collini, Viki Purdy, Kendra Kenyon via phone.
 - AAIII Staff present: Raul Enriquez and Jan Adams
2. Call to Order - **2:04 p.m.**
3. Approval of Minutes - **Attachment 1**
 - Action: Approve Minutes - **Lisa Collini motioned for the Board to approve the June 13, 2019 minutes. Kelly Aberasturi seconded. All Ayes. June 2019 minutes passed.**
4. SFY 2018 and 2019 Review and Projections - **Power Point**
 - Raul celebrated his 2 year anniversary with the Agency in June 2019. He presented the Agency's accomplishments for the SFY's 18 and 19.
 - Raul is looking to the future by initiating the development of a 5 yr Strategic Plan.
5. SFY 2020 Budget - **Attachment 2**
 - The Budget that was approved in June 2019 has been revised. ICOA released the carryover from the previous year and has been incorporated into the Budget.
 - Action: Approve SFY 2020 Budget - **Kelly Aberasturi motioned for the Board to approve the AMENDED budget. Lisa Collini seconded. All Ayes. Amended Budget passed.**
6. Valley Regional Transit Budget Request - **Attachment 5**
 - Raul presented an additional funding request from Valley Regional Transit to support two projects, SHIP and Harvest Transit, that will provide additional ride services to area seniors and persons with disabilities.
 - Action: Approve VRT Budget Request - **Kendra Kenyon motioned to support the additional \$40,000 to VRT for the SHIP and Harvest Transit. Lisa Collini seconded. After discussion, all ayes. Motion passed.**
7. Family Caregiver Specialist Position - **Attachment 3**
 - Raul has asked the Board for approve moving the role of Lifespan Respite and Caregive Support from temporary full time to permanent full time.



- Action: Approve Family Caregiver Position - **Lisa Collini motioned to approve the position of Family Caregiver. Kendra Kenyon seconded. All Ayes. Motion passed.**
- 8. Assumed Business Name *“Southwest Idaho Area Agency on Aging”*
 - The assumed business name will be filed with the Secretary of State; using the business name on file of Area 3 Senior Services Agency.
 - Action: Approve Assumed Business Name, *“Southwest Idaho Area Agency on Aging”* - **Kelly Aberasturi motioned to approve the assumed business name of “Southwest Idaho Area Agency on Aging”. Lisa Collini seconded. All Ayes. Motion passed.**
- 9. Harris CPA Independent Financial Audit
 - David Hegstrom gave the Board a brief overview of the findings of the Independent Financial Audit, stating that for Internal Control there were no major findings, nothing was identified as a material weakness or a significant deficiency.
- 10. Next meeting
- 11. Adjourn

Next Proposed Meetings

Closing Period	Meeting Date
2 nd Quarter	Wed - January 29, 2020
3 rd Quarter	Wed - April 29, 2020
End of Year Budget Changes & New SFY	Wed - June 24, 2020

 Marc Shigeta, Chair

 Date