



SWIA3 Board Meeting

Date: January 27, 2021

Time: 1:30 PM to 3:00 PM

Dial in Number: +1 669 900 9128

Conference ID: 847 5112 1962

Passcode: 273462

Location: 701 S. Allen St. Ste 100
Meridian, Idaho 83642

MINUTES

1. Roll Call:
 - Members Present: March Shigeta, Kelly Aberasturi, Viki Purdy
 - Members on Teleconference: Pam White, Nate Marvin, Kendra Kenyon, Mark Rekow
 - SWIA3 Staff Present: Raul Enriquez, Brandi Waselewski, Jan Adams
2. Call to Order: 1:32pm
3. New Board Member Introductions
 - Pam White – Canyon County
 - Nate Marvin – Washington County
4. Board Vice chair
 - Joint Powers Agreement requires an election of a Vice Chair.
 - Chair Shigeta opened the floor for nominations for Vice Chair.
 - Action: Elect new Vice Chair
 - **Commissioner Kenyon nominated Kelly Aberasturi to fill the Vice Chair seat. Pam White seconded. No further discussion. All Ayes. Our new Vice Chair is Kelly Aberasturi.**
5. Approval of Minutes
 - Action: Approve October 28th and January 6th Meeting Minutes
 - **Kelly Aberasturi motioned to approve the October 28, 2020 minutes as written. Viki Purdy seconded. All Ayes. No further discussion. October 2020 Minutes were approved.**
 - Action: Approve January 6th Meeting Minutes
 - **Viki Purdy motioned to approve the January 6, 2020 minutes as written. Kendra Kenyon seconded. No further discussion. All Ayes. January 2020 Minutes were approved.**

6. Budget Report

- There are three reasons for the budget modification:
 - 1) Ensure we spend out State and CARES funds first
 - 2) Balance the Budget
 - 3) Accommodate the needs of seniors
- Budget changes suggestions:
 - To spend out State funds Raul is proposing to move \$40,000 from the Adult Protective Services program to Home Delivered Meals.
 - We have had some turnover in Adult Protective Services but plan to add another APS staff to respond to the increase in referrals.
 - To spend out CARES funds in the Friendly Calling program Raul would recommend moving the full excess of \$46,411 to Home Delivered Meals. We have another grant that is funding this program therefore the CARES funds have not been utilized.
 - There is also a surplus in the Homemaker program. Raul proposes to move \$40,000 from that program to Home Delivered Meals.
 - The combined move to Home Delivered Meals would be \$126,411. This will support the growth of the program since the pandemic. Home Delivered Meals has grown significantly since the pandemic from 180,000 meals to 228,000 meals.
 - To balance the budget, Raul would propose to move \$51,978 budgeted for Case Management to Information and Assistance, and move \$25,950 from Chore to Legal Services. Both services have grown significantly.
- Action: Approve Budget Adjustments
 - **Viki Purdy motions to approve the Budget Adjustments. Kelly Aberasturi seconded. No further discussion. All Ayes. The Budget Adjustments passed.**

7. New Site Update

- We signed a 7-year lease on the new location at 1505 S Eagle Rd, Ste 120 in Meridian.
- We are to be moved out of our current location by March 31, 2021.

Next Proposed Meetings

Closing Period	Meeting Date
2 nd Quarter	Wed, Jan 27, 2021 1:30pm – 3:30pm
3 rd Quarter	Wed, Apr 28, 2021 1:30pm – 3:30pm
4 th Quarter (Proposed)	Wed, June 9, 2021 1:30pm--3:30pm