



SWIA3 Board Meeting

Date: January 5, 2023 **Time:** 1:30-4:00 PM

Location: 1505 S Eagle Rd, Ste 120 Meridian ID 83642

Meeting ID: 821 7943 7015

Passcode: 130026

Dial In: 16699009128

MINUTES

1. Roll Call

- Members Present: Kelly Aberasturi and Viki Purdy
- Members on Teleconference: Mark Rekow and Nate Marvin
- SWIA3 Staff Present: Raul Enriquez, Brandi Waselewski, Jan Adams and Julie Torresani

2. Call to Order 1:30 PM

3. Approval of Minutes

- Action: Approve November 9, 2022, Meeting Minutes
 - **Nate Marvin motioned to approve; Viki Purdy seconded. All Ayes.**

4. Harris CPA Independent Audit

- Introduction of Dallin Erickson, CPA. Dallin stated that there were no findings in our 2022 Audit and commended Brandi and Raul for a clean and efficient audit.
- Mr. Erickson talked about the Adoption of New Accounting Standards and how it affects SWIA3. [Idaho Society of Certified Public Accountants \(ISCPA\) \(idcpa.org\)](http://idcpa.org)
- Action: Approve Harris Independent Audit
 - **Nate Marvin motioned to approve; Viki Purdy seconded. All Ayes.**

5. Budget Review

- ARPA funds we received were \$1.2M for this fiscal year with some additional carryover. Based on November expenses, we are about 50% spent.
- Allocations will shift back to individual programs rather than charging Admin.
- Raul proposed to move state funding to prevent overspending in adult protection, and also proposed to move funding in ARPA federal funding to support the homemaker program.
- Action: Approve Budget Modifications
 - **Viki Purdy motions to accept the budget changes presented; Mark Rekow seconded. All Ayes.**



6. Community Care Program Staff Approvals

- ICOA selected our agency for a Pilot Program for Caregiver Support. We would like to hire skilled, experienced staff to work with caregivers of people with dementia.
- Seniors with dementia have been added to the Amber Alert Program.
- This program will have ongoing funding in the State of Idaho.
- The positions to be added are two Community Care Managers in Area I and II and Area V and VI; and one Community Health Advocate in Area III and IV.
- Idaho Health and Welfare is tasked with determining if Idaho will be referred to as being *Dementia Friendly* or *Friends of Dementia*.
- Action: Approve 3 FTE for CCP Program
 - **Nate Marvin motioned to approve; Viki Purdy seconded. All Ayes.**

7. New Account Signer

- Since our alternate signer, Roberta Bischel, left the agency we are looking at Chris Parish as our second signer.
- Action: Approve Adult Protection Supervisor; Chris Parish, as new account signer
 - **Viki Purdy motioned to approve; Mark Rekow seconded. All Ayes.**

8. RFP Rate and Score

- We are going out for proposals for the Home Delivered Meals, Congregate and Transportation contracts. These programs have not seen an increase in four years.
- We are proposing to increase the reimbursement rate of HDM from \$4.50 to \$4.75; Congregate from \$4.00 to \$4.25; Transportation from \$4.00 to \$4.75.
- Congress has already approved funding to these programs.
- Action: Approve HDM, Congregate and Transportation RFP rates
 - **Viki Purdy motioned to approve; Nate Marvin seconded. All Ayes.**

9. Part Time Regular Sick Leave Policy

- We want to clarify the language to be clearer. Sick Leave will accrue at just under 4 hours per month.
- Action: Approve Sick Leave changes to part-time regular employees
 - **Nate Marvin motioned to approve; Viki Purdy seconded. All Ayes.**



❖ Note: New Commissioner assignments are on 1/9/2023

10. Next Proposed Meetings: SFY23 Meeting dates:

Closing Period	Meeting Date
2 nd Quarter	Wed, February 22, 2023, 1:30 to 3:30 pm
3 rd Quarter	Wed, May 24, 2023, 1:30 to 3:30 pm

Adjourned: 2:53pm