



SWIA3 Board Meeting

Date: August 31, 2022 **Time:** 1:30 PM to 3:30 PM
Location: 1505 S Eagle Rd, Ste 120 Meridian ID 83642
Meeting ID: 849 9608 1980
Passcode: 224433
Dial In: +1 253 215 8782

MINUTES

1. Roll Call

- Members Present: Kelly Aberasturi, Nate Marvin, Reece Hrizuk
- Members on Teleconference: Kendra Kenyon, Mark Rekow
- Members Excused/Absent: Pam White, Viki Purdy
- SWIA3 Staff Present: Raul Enriquez, Brandi Waselewski, Jan Adams

2. Call to Order **1:34PM**

3. Approval of Minutes

- Action: Approve June 1, 2022 Meeting Minutes
 - **Nate Marvin motioned to approve the June 1, 2022 minutes. Reece Hrizuk seconded. No further discussion. All Ayes. June 1, 2022 minutes were approved.**

4. Board Vice-Chair

- Action: Accept nominations for Vice-Chair
 - **No nominations were made.**
 - **Kendra Kenyon made the motion that nominations cease. Reece Hrizuk seconded. All Ayes.**
- Action: Vote on Vice-Chair
 - **Nate Marvin volunteered to fill the Vice Chair position.**
 - **Kendra Kenyon made the motion to accept Nate Marvin's offer to volunteer for the position. Reece Hrizuk seconded. No further discussion. All Ayes. Unanimous vote. Nate Marvin will be our Vice Chair.**

5. SFY22 Budget Closeout

- Raul presented the Budget Closeout that ended June 30, 2022. Total Budget was \$5.3M, ARPA Funds \$1.2M, Fed \$2.9M, State Match \$1.1M. 10% carryover. Nutrition Program received \$500,000.
- Kelly Aberasturi asked Raul to separate the ARPA Funds in the budget surplus for next year. Raul estimates that approximately \$300,000 is ARPA Funds.



- All State Funding was spent out.
 - All centers but three used their modernization funds.
 - Raul will cover the Discretionary Grants more often at future meetings.
6. Home Delivered Meals Projections/ 5 meals a week
- We have more people going on the program than are coming off. There are changes that need to be made to the program this next year so we become more balanced.
 - We are proposing to move to 5 days a week for Home Delivered Meals instead of 7 days. Most Senior Centers are open 5 days a week. It will save approximately \$288,000.
 - We would be looking at looking for a grant to help with this issue. Kendra Kenyon suggested a Community Block Grant writer for help.
7. Area Plan Final Draft
- Raul went over the comments made by the State on the Area Plan.
 - Action: Approve Area Plan Final
 - **Nate Marvin motioned to approve the final copy of the Area Plan. Reece Hrizuk seconded. No further discussion. All Ayes. The final copy of the Area Plan was approved.**
8. Community Care Management Program
- The main goal of the new program is to increase participation in caregivers, clients and rural communities.
 - We are looking to add a Community Health Advocate in rural communities in all six regions of Idaho.
 - Kelly Aberasturi recommended for Raul and Julie to reach out to the local County Extension Office.
 - Kendra Kenyon commented that the State did an analysis and found that if a staff member travels more than 6,000 miles a year they should have a company vehicle rather than being reimbursed for mileage.
 - Action: Approve Community Care Manager Position
 - **Reece Hrizuk motioned to approve the Community Care Manager Position. Nate Marvin seconded. No further discussion. All Ayes. Motion passed.**
9. Phone Update – This was tabled from our last meeting.
- We are looking at moving to a Hosted Solution system.



- We received a bid from Allied Business Solutions for a new phone system.
- We are in an existing contract with CenturyLink/Lumen. They countered with an offer that was significantly better. We are looking at leasing the new phones. If we cancelled our contract with CenturyLink/Lumen there would be a substantial cancellation fee.
- We will go with the CenturyLink/Lumen bid and move forward with the new phone system.

10. Next Proposed Meetings: SFY23 Meeting dates:

Closing Period	Meeting Date
End of Year Budget Changes & New SFY	Wed, August 31, 2022, 1:30 to 3:30pm
1 st Quarter	Wed, October 5, 2022, 1:30 to 3:30pm
2 nd Quarter	Wed, February 22, 2023, 1:30 to 3:30pm
3 rd Quarter	Wed, May 24, 2023, 1:30 to 3:30pm

Meeting adjourned: 2:53PM

Kelly Aberasturi, Chair

Date: