



SWIA3 Board Meeting

Date: June 16, 2021

Time: 1:30 PM to 3:00 PM

Location: 1505 S Eagle Rd, Ste 120 Meridian ID 83642

Meeting ID: 845 1819 3184

Passcode: 613563

Dial In: +1 253 215 8782

MINUTES

1. Roll Call

- Members present: Marc Shigeta, Kelly Aberasturi, Mark Rekow
- Members on Teleconference: Nate Marvin, Viki Purdy
- SWIA3 Staff present: Raul Enriquez, Brandi Waselewski, Jan Adams

2. Call to Order: **1:32 pm**

3. Approval of Minutes

- Action: Approve April 28 Meeting Minutes
 - **Kelly Aberasturi motioned to approve the April 28, 2021 minutes. Nate Marvin seconded. No further discussion. All Ayes. April 2021 minutes were approved.**

4. Staff Salary Review

- During our last meeting we had discussed doing a salary review of the adult protection staff. We have had significant turnover in the Adult Protection department over the past several years. There is only one staff that is past their 6-month probation.
- What we are finding is staff are leaving the job for other opportunities.
- Idaho is growing and providing more opportunities for employment. The average salary has increased by 7% last year. Average salary is \$51,000 a year. Significant increase in salaries in southwest Idaho.
- We conducted a salary review of two positions, Adult Protection and Information and Assistance. We added I&A to our review because we added a degree requirement to the job. Both jobs were compared to what would be paid by the state.
- Information and Assistance starts out at \$17 an hour, roughly \$1.50 less than the State rate. Adult Protection starts out at \$18.82, roughly \$2.00 an hour less than the state rate.

- We propose the following in this budget.
 - Bump up Adult Protection wage \$2 an hour and I&A Options Counselor wage \$1.50 an hour. They would get the new rate starting July 1, 2021, minus the 3% merit increase.
- The impact to these changes would be a \$491,000 increase in spending. The total impact includes six temporary staff that could be discontinued once the additional ARPA funds expire. An additional Adult Protection Staff would be added as referrals have increased significantly.

5. SFY22 Budget Approval

- We received ARPA (American Rescue Plan Act) funds this year in the amount of \$2.6M. These funds will be available for 3 years with a distribution schedule of 40% in year one, 40% in year two and 20% in year three.
- The overall increase to the SFY22 Budget is \$1,402,330.00
- Action: Approve SFY22 Budget
 - **Mark Rekow motioned to accept the SFY22 Budget as presented. Nate Marvin seconded. No further discussion. All Ayes. SFY22 Budget was approved.**

6. Temp Ombudsman and Information and Assistance positions

- Raul would like to offer benefits to two of the six temporary positions we have, those two positions we would like to retain in the next 3 three years.
 - **Mark Rekow motioned to approve the funding of benefits for two temp positions. Nate Marvin seconded. No further discussion. All Ayes. Motioned passed.**

7. SFY22 Contracts Approval

- We are in the final stages of wrapping up our Respite and Homemaker RFP. Brandi showed the scores that were compiled from the application process.
- Nine providers applied during this RFP. We could utilize the services of all nine applicants.
- The RFP process includes the announcement in respective newspapers, provider conference, open the sealed Proposals and check for accuracy, score the Proposals and send to the Board for approval.
- Action: Approve SFY22 Contracts Approval
 - **Kelly Aberasturi motioned to approve the SFY22 Contracts (and the RFP for Homemaker and Respite included). Mark Rekow seconded. SFY22 Contracts were approved.**

8. Area Plan Update

- Raul will provide a timeline for the phases of the Area Plan at the next meeting.

Next Proposed Meetings: SFY22 Meeting dates:

Closing Period	Meeting Date
End of Year Budget Changes & New SFY	Wed, Aug 18, 2021 1:30pm – 3:30pm
1 st Quarter	Wed, Nov 17, 2021 1:30pm – 3:30pm
2 nd Quarter	Wed, Feb 16, 2022 1:30pm – 3:30pm
3 rd Quarter	Wed, May 18, 2022 1:30pm – 3:30pm