



A3SSA Advisory Council

Date: 04/24/2020 **Time:** 10:00 AM-12:00 PM

Dial in Number: [+12087890851](tel:+12087890851)

Conference ID: 679026587

Location: 701 S. Allen St. Ste 100
Meridian, Idaho 83642

MINUTES April 24, 2020

1. Roll Call

<u>MEMBER</u>	<u>ATTENDED</u>	<u>MEMBER</u>	<u>ATTENDED</u>
Karin Hoffer (Chair)	Present	Kristen Tracy	Present
Dolly Baughman (Vice Chair)	Excused	John O'Keefe	Present
Debra Mueller (Secretary)	Present	Liz Mummey	Excused
Grant Jones	Present	Kelly Aberasturi	Present
Lana McCullough	Excused	Patti Williams	Excused
Lorraine Elfering	Excused		

<u>AAIII Staff</u>	<u>ATTENDED</u>
Raul Enriquez (Executive Director)	Present
Brandi Waselewski (Fiscal and Contracts Mgr)	Present
Jan Adams (Office Manager)	Present

2. Call to Order: **10:02am**

3. Approval of Minutes

- **Grant Jones motioned for the Council to approve the January 24, 2020 minutes. Kristen Tracy seconded. All Ayes. January 2020 minutes passed. No further discussion.**

4. AAIII SFY 2020 Budget Report

- Raul presented the Budget Report, stating that ICOA made some insignificant adjustments to the budget moving funds within grants.
- The AAA received Family First Coronavirus Response Act funding. These monies came with specific spending guidelines. 67% of these funds have been distributed to Nutrition Providers.

5. AAIII Response to COVID 19

- Raul gave a PowerPoint Presentation on how the AAA has responded to and has been affected by COVID 19.
 - He presented a Timeline of Events and COVID 19 Response.
 - Family First funding: Half of the funds were awarded as Pass Through Funds.



- The second half of the funds will be reimbursed to Nutrition Providers at double the normal rate to compensate for additional costs incurred related to the Coronavirus.
- Family First funding, no Admin expenses yet.
- The AAIII office has remained open with 10 staff onsite, and the remaining 17 working from home.
- AAIII staff stay connected daily and weekly via Zoom meetings.
- AAIII has implemented a Friendly Calling Program to which 3 staff make calls to homebound seniors screening for Access to Food, Informal Supports, Transportation, Health Services (Doctors via Telehealth and medications) and Mental Health. AAIII has collaborated with the Idaho Food Bank to give food boxes to seniors that have been identified as being food insecure during this time.
- Home Community Based Services Unit Tracking

Raul briefly spoke about the recent release of the State Plan by the Idaho Commission on Aging. This determines the direction the AAIII will be going for the next four years and shows how we will eventually be evaluated. Some highlights were given:

- Developing a Meal Cost Calculation Template
- Specific Assessment for Caregivers
- Generating interest from Youth to work with Seniors
- Strategy on Housing and Affordable Housing for Seniors
- Increase in Home Delivered Meals

6. Next meeting:

Next Proposed Meeting: Friday, June 19, 2020

7. Adjourn: 11:11am