

Southwest Idaho Area Agency on Aging III

COVID 19- Transition Plan

Phase 1: May 1 to May 15 (Proposed: Contingent on Governor’s approval)

AAA Staff	Office Access and Public Meetings	Congregate Meal Site, Senior Living
<ul style="list-style-type: none"> • Staff are required to telework. With the exception of the 10 supervisor approved staff allowed to work on site. • Outreach events prohibited. • On-site staff experiencing COVID 19 symptoms or exposed to COVID 19 will need to self-quarantine for 14 days. 	<ul style="list-style-type: none"> • Office open to the public. No Public Meetings or group meetings more than 5 People. • CDSMP and Kinship Support Groups via Zoom. • Outside work hours’ access authorized by supervisor. Heightened door pad security. • Hand Sanitizer, face masks available, seating arranged at 6 feet apart. 	<ul style="list-style-type: none"> • Visits to senior living facilities and congregate facilities (e.g. jails and corrections) are prohibited and those employees and providers who do interact with residents and patients must adhere to strict protocols regarding hygiene and infection prevention. • Provide curbside meal option.
<ul style="list-style-type: none"> • Non- essential travel prohibited. • Non Essential Travel: On-site training, meeting with other groups, out of state trainings • Essential travel: Adult protection visits, Ombudsman facility visits, emergency food deliveries. Vehicle protocols required to disinfect vehicles after every use. Staff provided with PPE. 	<ul style="list-style-type: none"> • Routine daily disinfecting. Door knobs, copier, common areas. Onsite staff responsible for their own areas. 	

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Phase 2: May 16 to May 29 (Proposed: Contingent on Governor’s approval)

AAA Staff	Office Access and Public Meetings	Congregate Meal Site, Senior Living
<ul style="list-style-type: none"> Staff are required to telework. 10 supervisor approved staff. Adult Protection and Ombudsman Return to work to have access to vehicles and be onsite available to the public. Outreach events prohibited. On-site staff experiencing COVID 19 symptoms or exposed to COVID 19 will need to self-quarantine for 14 days. Optional: COVID 19 Returning vulnerable staff are provided the option to telework. Staff without day care options provided the option to telework. 	<ul style="list-style-type: none"> Office open to the public. No Public Meetings or group meetings more than 10 individuals. CDSMP and Kinship Support Groups via Zoom. Outside work hours access authorized by supervisor. Heightened door pad security. Hand Sanitizer, face masks available, seating arranged at 6 feet apart. 	<ul style="list-style-type: none"> Visits to senior living facilities and congregate facilities (e.g. jails and corrections) are prohibited and those employees and providers who do interact with residents and patients must adhere to strict protocols regarding hygiene and infection prevention. Provide curbside meal option.
<ul style="list-style-type: none"> Non- essential travel prohibited. Non Essential Travel: On-site training, meeting with other groups, out of state trainings Essential travel: Adult protection visits, Ombudsman facility visits, emergency food deliveries. Vehicle protocols required to disinfect vehicles after every use. Staff provided with PPE. 	<ul style="list-style-type: none"> Routine daily disinfecting. Door knobs, copier, common areas. Onsite staff responsible for their own areas. 	

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Phase 3: May 30 to June 12 (Proposed: Contingent on Governor’s approval)

AAA Staff	Office Access	Congregate Meal Site, Senior Living
<ul style="list-style-type: none"> • Staff are required to telework. 10 supervisor approved staff and AP and Omb staff transitioned prior phase. • Information and Assistance, Special Projects Staff, Administration Staff Return to work. Outreach events prohibited. • On-site staff experiencing COVID 19 symptoms or exposed to COVID 19 will need to self-quarantine for 14 days. • Optional: Vulnerable staff returning are provided the option to telework. Staff returning without day care options provided the option to telework. 	<ul style="list-style-type: none"> • Office open to the public. Meetings of over 10 and up to 25 visitors allowed. • CDSMP and Kinship Support Groups via Zoom. • Key pad door entry security lifted. • Hand Sanitizer, face masks available 	<ul style="list-style-type: none"> • Visits to senior living facilities and congregate facilities (e.g. jails and corrections) are prohibited and those employees and providers who do interact with residents and patients must adhere to strict protocols regarding hygiene and infection prevention. • Provide curbside meal option.
<ul style="list-style-type: none"> • Essential and Non-Essential travel are allowed. • Vehicle protocols required to disinfect vehicles after every use. Staff provided with PPE. 	<ul style="list-style-type: none"> • Routine daily disinfecting. Door knobs, copier, common areas. Onsite staff responsible for their own areas. 	

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Phase 4: June 13 to June 26 (Proposed: Contingent on Governor’s approval)

AAA Staff	Office Access	Congregate Meal Site, Senior Living
<ul style="list-style-type: none"> • Staff are required to telework. 10 supervisor approved staff, AP, Omb, I&A, Administration Staff Return to work. • On-site staff experiencing COVID 19 symptoms or exposed to COVID 19 will need to self quarantine for 14 days. • Permanent Remote staff will need to have a remote agreement in file. • Optional: Vulnerable staff returning are provided the option to telework. All staff returning without day care options provided the option to telework. 	<ul style="list-style-type: none"> • Office open to the public. Meetings of over 10 to 25 visitors allowed. • CDSMP and Kinship Support Groups resume in person (Zoom Meeting Optional) • Key pad door entry security lifted. • Hand Sanitizer, face masks available. 	<ul style="list-style-type: none"> • Visits to senior living facilities and congregate facilities (e.g. jails and corrections) can resume. Those who interact with residents and patients must be diligent regarding hygiene and physical distancing. • Provide curbside meal option.
<ul style="list-style-type: none"> • Essential and Non-Essential travel are allowed. • Vehicle protocols required to disinfect vehicles after every use. Staff provided with PPE. 	<ul style="list-style-type: none"> • Routine daily disinfecting. Door knobs, copier, common areas. Onsite staff responsible for their own areas. 	