

Area 3 Senior Services Agency

701 S. Allen, Ste. 100, Meridian, Idaho 83642

Teleconference: +1 (208) 789-0851 Access Code: 14257557

Tuesday, September 18, 2018

1:30 - 4:00 p. m

MINUTES

1. Call to Order **1:32 pm**
 - Attendance: Present members are Marc Shigeta, Bill Willey and Kelly Aberasturi, Tom Dale, Larry Meneely (for Rick Visser).
2. Approval of Minutes
 - **Bill Willey motioned to approve the minutes; Larry Meneely seconded; All Ayes**
3. A3SSA State Fiscal Year 2018 Financial Report
 - We have a carryover of just over \$614K. This carryover is allowed for 3 years; if it is not spent A3SSA will not lose the budget award amount.
 - Raul explained that in SFY17 ICOA over paid us by \$115, 925.31. ICOA may take this overpayment amount from the carryover. Raul stated that the carryover has not been awarded yet, though it is expected.
 - A3SSA is underspent in Caregiver funds; this is an underutilized program.
 - Raul will propose at the next meeting that we look into and invest funds towards a program called Grandparents Raising Grandchildren.
4. Office Move and new office tour
 - Raul presented the Board the new proposed floor plan. He explained that we will be gaining space for the same amount of rent. All were in favor.
 - **Tom Dale motioned to approve the move; Larry Meneely seconded; All Ayes**
5. A3SSA JPA Revisions
 - The following changes were made to address the concerns from the Ada County Deputy Prosecuting Attorney.
 - Automatic renewals were removed. The agreement is based as a subscription and contingent on paid annual dues.
 - Parties are defined as participating counties.
 - Added, "No director shall be personally liable for any action taken or omitted by any other director."
 - "Indemnification of Area 3-SSA by the parties" was removed
 - "each party" (Counties) removed from obtaining insurance for A3SSA.
 - "Waiver of Jury Trial" removed
 - Ada County Deputy Prosecuting Attorney also recommended removing the following contradicting statement from Article XVI, item 7 of the JPA.

- This duty shall extend only to the extent that there are no allegations of wrongful acts, omissions or negligence of the COUNTY or its employees. In such event, Area 3-SSA and its insurer shall retain the right to appoint counsel and pay for the costs of defense.
 - **Bill motioned to approve the JPA Revisions with the recommended deletion; Kelly seconded; All Ayes**
6. Nationwide Staff Retirement Benefits
- Nationwide representative, Greg Greive, presented two retirement products, 401a Match Plan and 457 Deferred Compensation Plan.
 - Raul has built a 3% merit increase and, for those that participate, an up to 3% retirement match into the SFY19 budget.
 - The Board made the decision to accept the 457 Retirement plan.
 - **Bill motioned to approve the addition of retirement benefits; Kelly and Tom co-seconded; All Ayes**
7. Health Insurance Benefits
- The Board discussed staying with Select Health or moving to Blue Cross of Idaho.
 - With Select Health there would be a slight increase for the remainder of 2018 but we would move our renewal to January 1, 2019 and take advantage of the new plan design, and rates would be similar to the September rates, showing little or no increase.
 - The Board discussed the possibilities of giving employees that do not participate in the health/dental insurance a \$100 per month contribution to their retirement account. This discussion was tabled for the next meeting.
 - **Kelly motioned; Larry seconded; All Ayes**
8. Ombudsman Volunteer Position
- Kelly asked Raul if the A3SSA could afford to add this position. Raul stated that there are funds in the budget to add the position.
 - Bill asked if the facilities are required to make residents and their families aware of the Ombudsman service. Raul will talk with the Ombudsman staff and get back to the Board.
 - There was discussion on what title to give to the position. It was decided to title the position an Ombudsman/Volunteer Coordinator with a possible hire date of November 1, 2018.
 - **Tom motions to approve the addition of the position; Kelly seconds; All Ayes**
9. A3SSA Policies
- Public Records Request Policy Mirrors State Law.
 - **Bill motions to approve the Public Records Request Policy; Tom seconds; All Ayes**
 - Adult Protection and Ombudsman Agreement Policy
 - **Tom motions to approve the Adult Protection and Ombudsman Agreement Policy; Larry seconds; All Ayes**

- Appeals Policy
 - The Board discussed the content of letter “E” and determined that the order of appeals should be 1) A3SSA Executive Director 2) A3SSA Board 3) ICOA
 - The Board discussed removing the last sentence of letter “E”.
 - **As Amended-Tom motions to approve the Appeals Policy; Bill seconds; All Ayes**

10. Garden Valley Senior Center

- Raul was approached by the Garden Valley Senior Center to contract with the A3SSA to provide Congregate and HDM, subcontracting with Metro Meals on Wheels.
- ICOA approved the contract due to the center being the sole source of these services in their area, serving Garden Valley, Lowman and Crouch.
- Raul and Grant Jones visited the center and reported that the center has a dynamic board.
- Budget for Garden Valley is \$10,556K
 - **Kelly motions to approve the Garden Valley Senior Center Contract; Larry seconds; All Ayes**

11. VDHCB Report

- Raul reported that payments are coming in. We have received \$182K.
- Next week Raul and Michelle will be meeting with representatives from the VA and are hoping to add more Vets to the program.

12. County Service Reports

- Raul presented the service report to the Board, reiterating that the Respite Program is underutilized.
- Raul will continue to update the Board on a quarterly basis.

13. Other business

- The Board went into Executive Session.

14. Next meeting

- The next meeting date is to be determined.

15. Adjourn

- Meeting adjourned at 4:12 p.m.