

September 13, 2017

**Area 3 Senior Services Agency**

701 S. Allen, Ste. 100

Meridian, Idaho 83642

Re: Board Minutes

Board of Directors meeting of the A3SSA, held at the Meridian Office.

Present for the meeting: Vice Chair Tom Dale, Canyon County Commissioner; Mark Rekow, Gem County Commissioner; Kelly Aberasturi, Owyhee County Commissioner; Chair Marc Shigeta, Payette County Commissioner; and Executive Director Raul Enriquez.

The minutes of June 14<sup>th</sup> and July 26<sup>th</sup> were reviewed and unanimously approved by the Board.

The Executive Director began the meeting with a discussion on an attempt to get a court order for the release of records from the Adult Protection unit. The Director will send out a copy of the claim for the Board to review. Basically, Adult Protection information is confidential, and is released upon a court order.

The Director then asked for a review and approval of the Advisory Council By-Laws. Commissioner Rekow moved to approve the By-Laws, with a second by Commissioner Dale. The motion passed unanimously.

The Executive Director gave a general update of the Agency activities. An action item is the formal approval of the July 1 2017 budget. Commissioner Aberasturi moved to approved the 2017 budget. Commissioner Dale seconded the motion which was passed unanimously.

The Board discussed an attached communication from IAC Executive Director Dan Chadwick concerning his discussion with the PERSI Director Dan Drum on retirement coverage for the A3SSA employees. Based on the communication, a proposed amendment to the JPA was presented to the Board for review. It is hopeful that the amendments will satisfy the PERSI organization to include our employees. We will discuss the amendments at a subsequent meeting.

The Executive Director presented a job description for a new bookkeeper, as our current bookkeeper is only temporary.

The Executive Director then discussed the need to approve a renewal of our health insurance coverage for employees. The current plan will increase by 13%. Commissioner Dale moved to

approve the current plan with the increase. The motion was seconded by Commissioner Rekow and the motion passed unanimously.

Being no further business, the meeting was adjourned at 4:23 pm.

Respectfully,

Marc Shigeta