

AREA 3 SENIOR SERVICES AGENCY

Serving Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley & Washington Counties

**A3SSA Advisory Council
09/15/2017
701 S. Allen St. Ste 100
Meridian, Idaho 83642**

Call to Order:

Role Call:

- Carolyn Bollar (Excused)
- Debra Mueller (Excused)
- Dolly Baughman- present
- Grant Jones- present
- Jim Sola- present
- John O'Keefe- present
- Karin Hoffer- present
- Kathy Skogsberg- absent
- Lana McCollough- present
- Liz Mummey- absent
- Todd Morris (Substitute: David Pederson)- present
- Kelly Aberasuri- present

1:00-2:30 AAA Advisory Council Roles and Responsibilities:

- Nominate and Vote for Vice Chair and Secretary
 - Vice Chair: Lana nominates Dolly, all ayes
 - Secretary: Karin nominates Carolyn, John seconds, all ayes
- Finalize A3SSA Council By-Laws (Attachment A)
 - Semiannual meetings not sufficient, quarterly meetings will be better
 - Job description and role added
 - Orientation of council and council background to be shared
 - Committees to consider: Legislative and Senior Center
 - Recommendation was made to focus on getting the Advisory Council up and running and then revisit committees in 6 months
 - Motion is made to pass bylaws with 4-month caveat to revisit committees
 - John moves, Dolly seconds, all ayes
- Finalize and Sign A3SSA Advisory Council Member Job Description (Attachment B)

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- All job descriptions were signed turned in to Raul

2:30-4:00 AAA State Plan Development:

- Provide an update on Area Plan development
 - Public Meetings (Attachment C)
 - Raul has visited several centers presenting and soliciting feedback.
Consensus: interest in transportation, questions about structure, service information requests
 - Raul will release on the website for public comment on September 18th
 - Raul will send out the link to the website to everyone via email
- Present Area Plan Goals and Strategies. (Update Binders)
 - Raul reviewed programs and goals
 - John pointed out that VA has coordinated case management and Raul will add to the plan
- Review State Plan Development Timeline. Schedule time to finalize Area Plan.
 - September 18- Oct 2 plan will be out for public comment
 - Statutorily, finalization is due October 13th
 - Advisory Council to meet again via teleconference on Thursday, October 5th 2pm-3pm to approve. Friday, October 6th Karin will come to Area 3 to sign.
- Future Advisory Council objectives
 - Orientation, become familiar with programs
 - Set goals and objectives